



## SHEDA SCIENCE AND TECHNOLOGY COMPLEX (SHESTCO) FMSTI

P.M.B. 186, GARKI, ABUJA

### INVITATION TO TENDER AND PRE-QUALIFICATION

#### 1.0 INTRODUCTION

- 1.1 Sheda Science and Technology Complex is a Government Parastatal with a mandate to conduct Research and Development in the Advanced Basic and Applied Science, and Maintain High Quality Advanced Research Laboratories and Facilities in Biotechnology & Genetic Engineering, Chemistry, Physics and Applied Mathematics and Simulation for use by all institutions of higher learning to strengthen the technological base of the Nigerian economy.
- 1.2 The Federal Government of Nigeria has made provision in the 2022 Appropriation Act for the procurement of Goods, Works and Services in respect of Sheda Science and Technology Complex, Sheda Abuja. Consequently, the Complex is desirous of engaging competent companies to submit Tender documents for the following:-

#### 2.0 SCOPE OF GOODS & WORKS

##### CATEGORY A: GOODS (INVITATION TO TENDER)

- Lot G1: Procurement of Empowerment Kits for Women and Youth in various location of the Six (6) Geopolitical Zones
- Lot G2: Provision of Agricultural implements to selected Farmers in various location of the Six (6) Geopolitical Zones
- Lot G3: Supply of Motorcycles, Tricycles, vans, Buses to ease transportation in various location of the Six (6) Geopolitical Zones
- Lot G4: Provision of transformers for Oluks & other Rural Communities in various States
- Lot G5: Supply of made in Aba Bags, Sandals, shoes and Uniforms to various Schools in Abia South Senatorial District Abia State
- Lot G6: Supply of Slow Release Fertilizer in Abia Senatorial Districts of Abia State
- Lot S1: Capacity Building and Empowerment Training for Youth and Women in various locations of the Six (6) Geopolitical Zones
- Lot S2: Provision of Internet Connectivity, Deployment of ICT Centre Equipment for Youth in selected Senatorial District of the Six (6) Geo political Zone

##### CATEGORY B: WORKS (INVITATION FOR PRE-QUALIFICATION)

- Lot S3: Consultancy Services for the Construction of Gate House and Perimeter Fencing of the entire SHESTCO premises
- Lot S4: Consultancy Services for the Construction of SHESTCO South East Zonal Office Complex and Technology/Innovation Centre in Anambra State
- Lot W1: Construction of SHESTCO South East Zonal Office Complex and Technology/Innovation Centre in Anambra State
- Lot W2: Rehabilitation of Emmanuel Odebe Road Igboikwu Anambra State
- Lot W3: Construction of Gate House and Perimeter Fencing of the entire SHESTCO Premises

#### 3.0 ELIGIBILITY REQUIREMENTS

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;
- b. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2022; with minimum average annual turnover of (Nxxx) million;
- c. Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- d. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2022;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2022 or valid Certificate issued by BPP.
- g. Sworn Affidavit:
  - disclosing whether or not any officer of the relevant committees of the (state name of the procuring entity) or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
  - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
  - That the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months;
- h. Company's Audited Accounts for the last three (3) years - 2019, 2020 & 2021, duly acknowledged by the Federal Inland Revenue Service (FIRS);

- i. Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- l. List of Plants/Equipment with proof of Ownership/Lease Agreement;
- m. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)
- n. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others; the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### 4.0 COLLECTION OF TENDER DOCUMENTS (CATEGORY A)

Interested Companies are to collect the Standard Bidding Document from the Procurement Office Sheda Science and Technology Complex on evidence of payment of a non-refundable tender fee of the Ten Thousand Naira (N10,000.00) per Lot into: **Revenue e-Collection Sheda Science and Technology Complex GIFMIS CODE: 1000111833**

#### 5.0 SUBMISSION OF TENDER DOCUMENTS (CATEGORY A)

Prospective bidders are to submit bid for each of the Lot desired; two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid"

Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Director-General/CEO Sheda Science and Technology Complex, Sheda, Abuja (SHESTCO) and clearly marked with "the name of the project and Lot number" written on the top right corner of the envelope.

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box located at Admin Conference Room, Sheda Science and Technology Complex KM 10 from Gwagwalada on Abuja-Lokoja Road Sheda FCT, not later than 11:00 a.m. Thursday 25th August, 2022.

#### 6.0 SUBMISSION OF PRE-QUALIFICATION DOCUMENTS (CATEGORY B)

Prospective bidders shall submit Technical bid only for each of the Lot desired, two (2) hard copies each in an envelope not later than 11:00a.m. Wednesday 3rd August, 2022.

#### 7.0 OPENING OF PRE-QUALIFICATION DOCUMENTS AND TECHNICAL BIDS

The Pre-qualification documents and the Technical bids will be opened immediately after the deadline for submission at 11:00a.m. Wednesday 3rd August, 2022 and 11:00 a.m. Thursday 25th August, 2022 while the financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register as the Complex will not be held liable for misplaced or wrongly submitted bids.

#### 8.0 GENERAL INFORMATION

- a. Bids must be in English Language and signed by an official authorised by the bidder;
- b. Bids submitted after deadline for submission would be returned un-opened;
- c. Bidders should not bid for more than Two (2) Lots, violation shall lead to automatic disqualification;
- d. All costs will be borne by the bidders;
- e. Attendees at the bid openings shall be required to wash hands, use hand sanitiser, wear mask and observe physical distancing. The Bids Opening in the presence of observers will be covered by video recording and invitation link will be sent to bidders who chooses to join the bid opening online;
- f. Bid Documents can also be collected in soft copies and bidders can submit through Post (Courier Services)
- g. Category A: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of unsuccessful bidders will be returned un-opened;
- h. Category B: Only pre-qualified bidders will be invited at a later date for collection of tender documents;
- i. The Sheda Science and Technology Complex is not bound to pre-qualify any bidder and reserves the right to annul Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.
- j. For further enquiries, please contact the "Procurement Office" on e-mail: [olutayo2k1@yahoo.com](mailto:olutayo2k1@yahoo.com), GSM No: 08033321786, [www.shestco.gov.ng](http://www.shestco.gov.ng)

SIGNED

**DIRECTOR GENERAL/CEO**

Sheda Science and Technology Complex, Abuja