



SHEDA SCIENCE AND TECHNOLOGY COMPLEX (SHESTCO)

Federal Ministry of Science, Technology & Innovation

P.M.B. 186, GARKI, ABUJA

INVITATION TO TENDER

1.0 INTRODUCTION

1.1 Sheda Science and Technology Complex is a Government Parastatal with a mandate to conduct Research and Development in the Advanced Basic and Applied Science, and Maintain High Quality Advanced Research Laboratories and Facilities in Biotechnology & Genetic Engineering, Chemistry, Physics and Applied Mathematics and Simulation for use by all institutions of higher learning to strengthen the technological base of the Nigerian economy.

1.2 The Federal Government of Nigeria has made provision in the 2026 Appropriation Act for the procurement of Goods and Works in respect of Sheda Science and Technology Complex, Sheda Abuja. Consequently, the Complex is desirous of engaging competent Companies to submit Tender documents for the following:

2.0 SCOPE OF GOODS & WORKS

CATEGORY A: GOODS

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- LOT G1 Procurement of Motorcycles and vehicles in Northern Nigeria
- LOT G2 Skills Training and Empowerment of Youths and Women in Selected Locations of the Six (6) Geopolitical Zone
- LOT G3 Supply of Sewing and grinding Machine for youth empowerment in Northern Nigeria
- LOT G4 Supply and Distribution of Farm inputs and Fertilizers to Farmers in Northern Nigeria
- LOT G5 Provision and Distribution of Grains to Selected Locations of the Six (6) Geopolitical Zone
- LOT G6 Provision of Medical Equipment and Drugs in Selected Locations of the Six (6) Geopolitical Zone

CATEGORY B: WORKS

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- LOT W1 Supply and Installation of Solar Street Lights and Transformer in Selected Locations of the Six (6) Geopolitical Zone.
- LOT W2 Installation of Solar Powered Borehole in Selected Locations of the Six (6) Geopolitical Zone
- LOT W3 Construction of Roads and Drainages in Selected Areas in Northern Nigeria
- LOT W4 Construction of Markets, Community Civic Centre, ICT Centre, Police Barracks and Public Buildings in Selected Locations of the Six (6) Geopolitical Zone
- LOT W5 Construction and Renovation of Classrooms in Selected Areas in Northern Nigeria

3.0 ELIGIBILITY REQUIREMENTS

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC₁, or CAC₂ and CAC₃ (CAC Status Report). Business Name with Form BN1 is also acceptable in case of Services;
- b. Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificate of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2026;
- c. Evidence of Pension Clearance Certificate valid till 31st December, 2026 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- d. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2026 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2026;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2026 or valid Certificate issued by BPP.
- g. Sworn Affidavit:
 - disclosing whether or not any officer of the relevant committees of the Sheda Science and Technology Complex or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
 - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
 - That the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months;
- h. Company's Audited Accounts for the last three (3) years - 2023, 2024 & 2025;
- i. Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

- l. Works: List of Plants/Equipment with proof of Ownership/Lease Agreement;
- m. Services: Evidence of Firm's current registration with the relevant regulatory professional body(ies) such as Centre for Management Development, COREN, etc.;
- n. For Supply of Equipment: Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);
- o. Supply of Computers and ICT Equipment: Registration with NITDA and CPAN.
- p. For Training Programmes: Evidence of Firm's Current Registration with Centre for Management Development
- q. Vehicle Supply: Only Companies included in the National Automotive Design and Development Council's approved List of Local Manufacturers of Vehicle or their Authorised Representatives should Bid for Vehicles
- r. For Joint Venture Partnership, Memorandum of Understanding (MoU) should be provided indicating among others the Lead Partner (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- s. Supply of Computers and ICT Equipment: Registration with NITDA and CPAN.
- t. For Training Programmes: Evidence of Firm's Current Registration with Centre for Management Development
- u. All documents for submission must be transmitted with a Covering Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

4.0 COLLECTION OF TENDER DOCUMENTS (GOODS & WORKS)

Interested Companies are to collect the Standard Bidding Document from the Procurement Unit Office Sheda Science and Technology Complex on evidence of payment of a non-refundable tender fee of the sum of Ten Thousand Naira (N10,000.00) per Lot into the Central Bank of Nigeria Account Name: Revenue e-Collection Sheda Science and Technology Complex Project Account Number: 0020205961012 code: 1000111833.

5.0 SUBMISSION OF TENDER DOCUMENTS (GOODS & WORKS)

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Director-General/CEO Sheda Science and Technology Complex, Sheda, Abuja (SHESTCO) and clearly marked with "the name of the project and Lot number" written on the top right corner of the envelope.

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box located at Admin Conference Room, Sheda Science and Technology Complex KM 10 from Gwagwalada on Abuja-Lokoja Road Sheda FCT, not later than 11:00 a.m. Thursday 10th September, 2026.

Only the Technical bids will be opened immediately after the deadline for submission at 11:00 a.m. Thursday 10th September, 2026 while the financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register as the Complex will not be held liable for misplaced or wrongly submitted bids.

6.0 GENERAL INFORMATION

- a. Bids must be in English Language and signed by an official authorised by the bidder;
- b. Bids submitted after deadline for submission would be returned un-opened;
- c. Bidders should not bid for more than Three (3) Lots, violation shall lead to automatic disqualification
- d. All costs will be borne by the bidders;
- e. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and civil Society Organization in the areas of Anti-Corruption/Transparency;
- f. Bid Documents can also be collected in soft copies and bidders can submit through Post (Courier Services)
- g. Invitation to tender: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while financial bids of unsuccessful bidders will be returned un-opened;
- h. The Sheda Science and Technology Complex is not bound to pre-qualify/shortlist any bidder and reserves the right to annual Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.
- i. For further enquiries, please contact the "Procurement Office" on e-mail: info.procurement@shetsco.com and GSM No: 09160125245 or 08075250065

SIGNED

DIRECTOR GENERAL/CEO

Sheda Science and Technology Complex Abuja